

# Creating Pop-up Child Care

Across Indiana, child care resource and referral agencies are helping organizations like yours create emergency pop-up child care sites to serve essential workers' children in response to the Covid-19 pandemic. Use this decision tree to make the best choice for your organization to provide legal pop-up child care during this time.

**QUESTION:** Will your pop-up child care program (operating in a commercial building) be compensated for the child care services?



**IF NO:** Your program does not meet the definition of a child care center and therefore is not required to be licensed or registered through the state. This type of program may immediately begin operation and care for children from infants to school age.



**IF YES:** Your program meets the definition of a child care center and it must become licensed or meet one of the exemptions. The most common exemptions used at this time that may meet your program needs are:

- **Serving only school age children.** If your program will be providing care for only school age children, you may meet the exemption from licensure for a program whose purpose is to provide social, recreational, or religious activities for school age children. This type of program is not required to be licensed or regulated through the state. This type of program may immediately begin operation and care for school age children.
- **Temporary care.** If your program will be providing care for children 2 years of age and older you may meet the exemption from licensure for a recreational program for children that operates for not more than 90 days in a calendar year. This type of program is not required to be licensed or regulated through the state. This type of program may immediately begin operation and care for children from 2 years old to school age.

All programs are encouraged to reach out to FSSA's Office of Early Childhood and Out-of-School Learning to set up a visit if needed with our office and the State Fire Marshal's office to inspect the child care space you will be operating your child care program to identify any possible safety issues for you.

**TIP:** Staff providing child care can access free trainings on an online portal located at <https://secure.in.gov/apps/fssa/childcare/portal/home>. To access, individuals must create an account and log in, then view training options on the Indiana Learning Paths tab.

**Contact us: [info@thechildcareresourcenetwork.org](mailto:info@thechildcareresourcenetwork.org), (765) 742-7105**

Across Indiana, families, businesses and local leaders can find the supports they need with child care resource and referral agencies.



Child Care  
Resource and  
Referral Network